



Upper Yampa Water
Conservancy District

Upper Yampa Water Conservancy District Extends Water Measurement Mini-Grant Program

On March 2013 The *Upper Yampa Water Conservancy District (UYWCD)* announced a \$500 Mini-grant Program for the installation of water control or measuring devices within the District's boundaries. The Program was extended for the year 2017.

The State of Colorado Division of Natural Resources through the Division of Water Resources, Division 6 Office sent notices to many water users indicating that operable headgates and measuring devices will be required for diversions to be appropriately administered. As a local agency promoting the protection of water rights and beneficial use of water, the *UYWCD* is offering grants to those with irrigation infrastructure affected by the administration of water by the Division of Water Resources.

Program information and requirements for the 2017 calendar year:

- Applications will be accepted from January 1, 2017 to December 31, 2017;
- The installation must be approved by the Division of Water Resources, Division 6, Division Engineer as acceptable for administration;
- Each grant will cover only 50% of the total cost incurred per installation, up to \$500.
- An individual or entity may submit an application for the purchase/installation of each such water control or water measuring devices.
- Invoices and proof of payment showing the total amount for each installation must be received by the UYWCD prior to payment to the grantee.

The grant program consists of a simple, two-step process:

1. Along with the application form, the applicant must supply proof of ownership of the water right being diverted, evidence that the water right is decreed to the proposed structure, structure location, and a signature from the Division of Water Resources, Division 6, Division Engineer approving the proposed device as acceptable for accurate water control and measurement.
2. At the completion of the project, the grantee must supply the following:
 - invoices with proof of their payment for the purchase/construction/installation of the measuring device
 - a copy of the original grant request signed by a Division of Water Resources, Division 6 Water Commissioner that the installation is acceptable.

See the District map at www.upperyampawater.com.

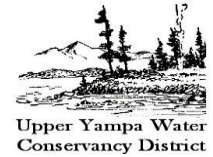
For the Application Form, or for questions about this program, contact Karina Craig, Office Manager, Upper Yampa Water Conservancy District at keraig@upperyampawater.com or 970-871-1035.

Mailing Address
P.O. Box 775529
Steamboat Springs, CO 80477-5529

Location
Fish Creek Filtration Plant
3310 Clear Water Trail

Telephone
(970) 871-1035
Fax (888) 519-3464

Upper Yampa Water Conservancy District
2017 UYWCD Mini-Grant Program Instructions



STEP 1: APPLICATION

1) Complete application form section 1.1

Project Title: Indicate the name of the project

Project Applicant: Indicate the name of the individual and/or organization. In the event a grant is awarded, the *Project Applicant* is responsible for submitting all necessary information.

Applicant Address: Indicate the mailing address of the Applicant. In the event the grant is awarded and the project complete and approved, reimbursement will be issued payable to the *Applicant* and mailed to the *Applicant Address* provided in this section.

Contact Information: Indicate the name of the contact individual responsible for answering questions regarding the application and project. Provide a phone number, e-mail address, and fax number, if any.

Project Schedule: Provide the planned start and end date of the project.

Total Cost and requested Grant: Provide total project cost and requested grant amount. Each grant will cover only 50% of the total cost incurred per installation, up to \$500.

Project Location & map: Indicate the project location/address and *provide a map showing the location of the proposed structure*.

Structure name: Indicate the structure name. Only one structure per application.

Project Summary: Provide a description of the project, including structure to be installed.

Note: An individual or entity may apply for a maximum of three grants. Submit one application for each grant request/structure.

2) E-MAIL e-mail pdf file containing your data, to kcraig@upperyampawater.com.

3) PRINT FORM and OBTAIN APPROVAL SIGNATURE FROM DIVISION ENGINEER

Colorado Division of Water Resources. Division 6.
505 Anglers Drive. Suite 101.
P.O. Box 773450.
Steamboat Springs, CO 80477

4) SUBMIT APPROVED APPLICATION TO UPPER YAMPA WATER CONSERVANCY DISTRICT

Send by email, fax, mail or in person at the District office. Attn: Karina Craig, UYWCD Office Manager.

e-mail: kcraig@upperyampawater.com
fax: (888) 519-3464.
mail: P.O. Box 775529, Steamboat Springs CO 80477
drop by: 3310 Clear Water Trail. Steamboat Springs, CO 80487

An electronic return receipt will be provided upon receipt of the complete application. The Upper Yampa Water Conservancy District is not responsible for lost or undelivered applications. Applications will be received until 12/31/2017.

Projects that are awarded must be complete, approved by the Colorado Division of Water Resources and required documentation must be submitted to UYWCD by 11/15/2017.

STEP 2: REIMBURSEMENT

Once the project/installation of the proposed device is complete, please do the following:

2.1) Complete Application Form section 2.1, indicating actual project completion date and actual cost, per proof of payment. Do not enter here any dollar amounts for which have no proof of payment.


2.2) Obtain approval signature from the division of Water Resources, Division 6 Water Commissioner that the installation is acceptable. (Application Form section 2.2)

2.3) Provide UYWCD:

- Invoices with proof of their payment for the purchase/construction/installation of the measuring device.
- original grant request signed by the Division of Water Resources, Division 6 Water Commissioner indicating that the installation is acceptable.

STEP 1: 2017 UYWCD MINI-GRANT PROGRAM APPLICATION

1.1- Project and Grantee information

PROJECT TITLE		 Upper Yampa Water Conservancy District
PROJECT APPLICANT		
APPLICANT MAILING ADDRESS		
CONTACT NAME		
PHONE	FAX	E-MAIL
ESTIMATED START DATE		ESTIMATED COMPLETION DATE
TOTAL PROJECT COST		REQUESTED GRANT AMOUNT
PROJECT LOCATION/ADDRESS:		COUNTY OF PROJECT LOCATION
STRUCTURE NAME:		
PROJECT SUMMARY/DEVICE TO BE INSTALLED:		

1.2- Division Engineer's Approval of proposed device

Proposed device is appropriate for accurate water control and/or measurement.

	Division of Water Resources, Division 6, Division Engineer
Erin Light	Title
Name	Title
Signature	Date

1.3- UYWCD Internal Use Only

Complete Application receipt date:

map with device location provided?

1.1	
1.2	
Return receipt sent:	
Acceptance date:	
Grant Number:	

STEP 2: PROOF OF PROJECT COMPLETION & REQUEST FOR REIMBURSEMENT

2.1- Grantee to complete:

Completion Date:

Total Cost incurred:

2.2- Division of Water Resources approval

Measuring Device Installed:

Is installation acceptable? yes no

	Water Commissioner
Name	Title
Signature	Date

2.3- UYWCD Internal Use Only

Complete reimbursement request receipt date:

Notes:

Proof of payment provided (\$):

Reimbursement applicable (\$):

Reimbursement Date: